**SWINEFLEET PARISH COUNCIL**

**Email swinefleetparishcouncil@gmail.com**

Dear Councillor 14th January 2025

You are summoned to attend the next meeting of Swinefleet Parish Council to be held on **Tuesday 21st January 2025 at 7.00pm** at Swinefleet village hall.

The official parish council meeting will commence at 7.10pm. Prior to this at 7.00pm any members of the public attending the meeting may be given (at the chairman’s discretion) a combined ten-minute time slot to address the councillors on any items of concern or interest. After this period the public are welcome to stay for the full parish council meeting but CANNOT speak nor offer advice/opinion on any matter. This public participation item is NOT part of the formal parish council meeting and as such there are no rights to record this part of the meeting in any way.

**WHERE PRIVATE & CONFIDENTIAL MATTERS ARE ON THE AGENDA. PUBLIC TO LEAVE THE MEETING.**

**AGENDA**

**1**. **Declarations of interest on agenda items**. (To be given at meeting and minuted)

**2.** **Apologies for absence** (must be made to the clerk prior to the meeting date)

**3.** **To approve the minutes of the parish council meeting 19/11/2024** (chairman to sign)

**4**. **Ongoing issues.**

1. **Play area inspection report** –Cllr Wilson to provide the monthly inspection report.
2. **Play area annual inspection 2023**
3. **Play area annual inspection 2024**
4. **Village Tidy Project – DH**
5. **Update re Fisk Walk access**

**5.** **Planning applications and decisions.**

No planning applications received

**6. Correspondence received, and issues raised by councillors.**

1. Change signatories on Natwest account
2. Fence to be replaced (near school)
3. Poppies for future remembrance day through the village
4. Future contact arrangements with ERYC – Cllr Wilson
5. Carbon capture pipeline
6. Audit -Cllr Thompson
7. PSPO (any variations needed)– Cllr Wilson
8. Tree lights
9. Emergency Response Questionnaire

**7. Ward** **Councillors report.**

Cllrs Fox/Sargeantson to speak (if in attendance)- both been emailed, Liz Sargeantson has replied to confirm attendance.

**8. Financial Matters.**

1. **Bank signatory updates – payments-**
2. **Precept**

**Cheques/BACS/DD to approve for payment.**

Burial Clerk monthly salary

Clerk monthly salary

HMRC Tax/NI

Payment to Sam G for cemetery path (extra topsoil)

Ark invoice

Vision ICT invoice

**9. AOB**

**Date of next meeting**

Tuesday 18th February 2025

**Ashley Burton**

**14/01/2025**